

Board of Education
Minutes of the Regular Business Meeting
3015 West 163rd Street

Prairie-Hills Elementary School District 144
Annex Board Room
Markham, IL 60428

July 17, 2023

A. Call to Order and Pledge of Allegiance (2:220)

President Joyce Dickerson called the meeting to order at 5:00p.m. followed by roll call.

B. Roll Call (2:220)

The following members were present: Ms. Aubry Crain, Ms. Carlene Matthews, Dr. Sylinda Musaindapo, Ms. Vicki Walker, Ms. Yvette Black, and Ms. Joyce Dickerson. The following members were absent: Ms. Sharron Davis.

Also present were: Dr. Denise Julius, Interim Superintendent, Dr. Tiffany Burnett, Assistant Superintendent, Ms. Sheryl Coleman, Chief School Business Official, and Mr. Leonard Hill, Director of Technology.

C. Presentation (3:60 & 8:30)

No presentations were made.

D. Approval of Minutes

Dr. Musaindapo moved and it was seconded by Ms. Walker to approve the minutes of the June 5, 2023 Work Session Meeting. On roll call the following members voted aye: Ms. Matthews, Dr. Musaindapo, Ms. Walker, Ms. Black, Ms. Crain, and Ms. Dickerson. Nays: None. Absent: Ms. Davis.

Motion Carried

Ms. Black moved and it was seconded by Ms. Walker to approve the minutes of the June 20, 2023 Regular Business Meeting. On roll call the following members voted aye: Dr. Musaindapo, Ms. Walker, Ms. Black, Ms. Crain, Ms. Matthews and Ms. Dickerson. Nays: None. Absent: Ms. Davis.

Motion Carried

E. President's Report

Board members commented briefly on some highlights and takeaways from the AASA Learn 2025 Conference in Washington, D.C., as well as, the CABSE Conference in Napa Valley, CA. recently attended. Board members mentioned that mental health and social and emotional well-being of staff and students will continue to be our focus for the upcoming school year.

F. Superintendent's Report

Dr. O'Brien presented the August Interim Superintendent's calendar to the Board and spoke briefly about some of the scheduled upcoming programs/events; stating that he and Dr. Julius are working collaboratively to ensure they are successful. Next, Dr. Julius spoke briefly about the current staffing needs and the plans in place. Dr. Julius stated that she has been in contact with Dr. Kinder at ISC4 for their assistance with the staffing needs as well. Dr. Julius and Dr. Burnett presented recent data released from the state and stated that the data is in its rawest form and will be presented once the data has been disaggregated. Finally, Dr. Julius added that the Back to School Fair (August 19th), Registration dates (August 7th-9th), and District participation in the Hazelnut Parade (August 5th) has all been confirmed.

Dr. O'Brien gave an update regarding the refunds made to parents from the Markham Bank & Trust discretionary account on behalf of the Prairie-Hills Foundation for Excellence and stated that the Foundation will be invoiced for the monies used to cover the reimbursement to parents.

Ms. Davis Arrived at 5:15pm

G. Board of Education – Action Items (2:10 & 2:20)

G1. C & I Instructional Technology Programs

Dr. Burnett, Assistant Superintendent spoke briefly about the list of Instructional Technology Programs presented to the Board. The Board previously requested the list due to concerns that the District may be paying for subscriptions of programs that are not being used.

G2. Approve Renaissance Learning (myOn Reader) Professional Development

Ms. Black moved and it was seconded by Ms. Walker to approve Renaissance Learning (myOn Reader) Professional Development. On roll call the following members voted aye: Dr. Musaindapo, Ms. Walker, Ms. Black, Ms. Davis, Ms. Crain, Ms. Matthews and Ms. Dickerson. Nays: None. Absent: None.

Motion Carried

Ms. Matthews moved and it was seconded by Ms. Crain to create a Consent Agenda for items G3-G8. On roll call the following members voted aye: Ms. Walker, Ms. Black, Ms. Davis, Ms. Crain, Ms. Matthews, Dr. Musaindapo, and Ms. Dickerson. Nays: None. Absent: None.

Motion Carried

Ms. Black moved and it was seconded by Dr. Musaindapo to approve the Consent Agenda. On roll call the following members voted aye: Ms. Black, Ms. Crain, Ms. Davis, Dr. Musaindapo, Ms. Walker, Ms. Matthews, and Ms. Dickerson. Nays: None. Absent: None.

Motion Carried

G3. Approve Student Centered Discipline Professional Development

Approved on Consent

G4. Approve Defined Learning Professional Development

Approved on Consent

G5. Approve DISC Training Contract-Dr. Susan Cain

Approved on Consent

G6. Approve WiDA Professional Development

Approved on Consent

G7. Approve Jeff Cohn Professional Development Contract

Approved on Consent

G8. Approve SPN Successful Practices Network

Approved on Consent

H. Audience Participation (2:30)

No audience participation.

I. Administration – Action Reports (2:20)

I1. Approve Personnel Recommendations

Ms. Davis moved and it was seconded by Ms. Matthews to Approve the Personnel Recommendations. On roll call the following members voted aye: Ms. Black, Ms. Walker, Dr. Musaindapo, Ms. Matthews, Ms. Crain, Ms. Davis, and Ms. Dickerson. Nays: None. Absent: None.

Motion Carried

I2. Approve Outside Contracts

No Outside Contracts

I3. Approve Professional Assignment Request

No Professional Assignment Request

I4. Approve Invoices

Ms. Matthews moved and it was seconded by Ms. Davis to Approve the July 17, 2023 Invoices, as well as, the June 26, 2023 Supplemental Invoices. On roll call the following members voted aye: Ms. Walker, Dr. Musaindapo, Ms. Matthews, Ms. Black, Ms. Davis, Ms. Crain, and Ms. Dickerson. Nays: None. Absent: None.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-17-23	Education	\$ 436,580.19
7-17-23	Operations and Maintenance	\$ 223,817.53
7-17-23	Transportation	\$ 164,566.87
Total:		\$ 824,964.59

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-26-23	Education	\$ 697,183.94
6-26-23	Operations and Maintenance	\$ 10,364.79
6-26-23	Transportation	\$ 9,771.71
6-26-23	Capital Projects	\$ 7,900.00
Total:		\$ 725,220.44

I5. Approve Payroll and Benefits

Ms. Davis moved and it was seconded by Ms. Walker to approve the June 15 and June 30, 2023 regular payroll, as well as, the June 16, 2023 supplemental payroll. On roll call the following members voted aye: Dr. Musaindapo, Ms. Walker, Ms. Black, Ms. Davis, Ms. Crain, Ms. Matthews, and Ms. Dickerson. Nays: None. Absent: Ms. Davis.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-15-23	Net	\$625,688.18
6-15-23	Liabilities	\$423,422.77
Total:		\$1,049,110.95

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-30-23	Net	\$618,739.77
6-30-23	Liabilities	\$410,000.82
Total:		\$1,928,740.59

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-16-23	Net	\$ 492.28
6-16-23	Liabilities	\$ 227.85
Total:		\$ 720.13

J. Administration – Information Reports (3:50)

1. Business Affairs

Ms. Coleman announced that she is now the official signor on the 5/3 and Markham Bank & Trust bank accounts. Next, Ms. Coleman shared that she has met with the auditor to discuss the upcoming annual audit. Finally, Ms. Coleman shared that she has met with both Dr. Grossi and Mr. Grossi Jr. regarding the FY24 Budget. The remainder of her report was as presented.

2. Curriculum Instruction and Technology

Dr. Burnett spoke briefly about the staffing plan and the current vacancies to date. Dr. Burnett then commented that the Institute Day Program is almost complete and that she will provide a finalized copy at the August Work Session. The remainder of her report was as presented.

3. Human Resources

Dr. Julius informed the Board that she is working closely with Ms. Jarrett to set up interviews to fill vacancies.

4. Student Services

Dr. Julius informed the Board that she is currently reviewing data of those students receiving specialized services. Dr. Julius further stated that she will be meeting with Ms. Bennett when she returns from vacation.

5. Technology Update

Mr. Hill provided a brief Technology update including the progress of a new website provider, Flock Camera installation and the next steps, as well as, building computer lab equipment installations. In addition, Mr. Hill informed the Board that the new professional development/field trip system, Droplett, has successfully installed and is up and running. The remainder of his report was as presented.

K. New Business (2:20)

No new business.

L. Executive Session (2:200)

Dr. Musaindapo moved and it was seconded by Ms. Walker to go into the Executive Session. On roll call the following members voted aye: Ms. Matthews, Ms. Black, Ms. Davis, Ms. Crain, Ms. Walker, Dr. Musaindapo, and Ms. Dickerson. Nays: None. Absent: None.

Motion Carried 6:05pm

Ms. Davis moved and it was seconded by Ms. Walker to adjourn the Executive Session. On roll call the following members voted aye: Ms. Black, Ms. Davis, Ms. Crain, Dr. Musaindapo, Ms. Matthews, Ms. Black, Ms. Walker, and Ms. Dickerson. Nays: None. Absent: None.

Motion Carried 7:15pm

M. Adjournment (2:200)

Ms. Crain moved and it was seconded by Ms. Walker to adjourn the July 17, 2023 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: None.

Motion Carried 7:20p.m.

Submitted by:

Ms. Joyce Dickerson, President

Ms. Aubry Crain, Secretary